

Staffordshire and Cheshire Korfball Association [SaCKA]

Minutes of executive committee meeting held on Tuesday 13th December, 2016

1. APOLOGIES AND ATTENDANCE LIST

✓	Jon Allison	Chair
✓	Eleanor Hopkins	Treasurer / Interim Development Officer
Apols.	Chris Betteridge	Competitions Officer
✓	Ed McCauley	Secretary (minutes)
✓	James Falvey	Communications Officer
✓	Dave Attwood	Safeguarding Officer
✓	Sophie Higgins	Representative from Keele University

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting held on 22nd September 2016 had been approved and circulated and were available on the SaCKA website.

(<http://www.staffs.korfball.org.uk/about/the-committee/>)

Matters arising from the last meeting were discussed, as follows:

- Equipment

The location of the SaCKA korbballs in Keele's possession remained unclear and Sophie would look into this with the previous Keele Captain/Manager, Charlotte Middleditch (**ACTION**). There were also some posts to be returned to SaCKA ownership. Assuming these actions were completed there would be no need for SaCKA to purchase additional equipment.

- League rules

The updated rules for 2016/17 were missing a statement about player standard when seeking guest players. This would be added and the rules published and circulated by the Competitions Officer (**ACTION**).

- Competitions

The Competitions Officer would look into the scheduling of the Potteries Cup at the end of March (**ACTION**).

All other actions listed in the previous minutes, for example publication of fixtures on Fixtures Live and granting the Communications Officer access to the social media accounts, had been actioned.

3. COMPETITIONS

a. 2016/17 league

- MGV

The MGV scheduled on 22nd January 2017 was currently without a venue. The Grove School in Market Drayton was suggested and contact details would be passed on to Keele by the Treasurer (**ACTION**).

A discussion was also held on the drafting-in of reserves when teams were short of players. Recently there were cases whereby individual players had been asked to play, rather than offering additional playing opportunities more widely across all clubs. Confirmation of the rules and expectations was expected to address this issue (as discussed in item 2).

- Refereeing

It was agreed that further clarity was needed regarding refereeing arrangements and payments. There had been some confusion at recent MGVs as to club responsibilities and it was agreed that the identity of the team responsible for providing a referee would be shown against each fixture (**ACTION** – Competitions Officer).

- Fixtures live filling out details

The Competitions Officer was in regular dialogue with the EKA (England Korfball Association) contact regarding registration issues on Fixtures Live. The 'guest player' facility could now only be used for international players and there were some missing details for the Birmingham clubs, including the result of a recent fixture.

The Committee noted the low-level involvement of Birmingham teams in the organisational arrangements and requested that they were added to the Facebook group used by club captains. The Secretary would ask the CaNKorf Captain to add the Competitions Officer to the group in order that he follow this up with the relevant contacts at both Birmingham clubs (**ACTION**).

4. DEVELOPMENT

a. Ref course 2017

A course was proposed for the spring, 2017 dependent on there being a sufficient level of interest. A minimum of ten participants was required across the area and it was agreed that clubs would check interest and inform the Interim Development Officer of names and contact details (**ACTION**).

b. Ref development

Perhaps as a corollary to the confusion regarding refereeing commitments, the level of support provided to newly theory-qualified refs needed to be improved. It was felt that the gap between passing the theory course and refereeing a full league match was discouraging some from taking on refereeing commitments.

Confidence needed to be developed and it was suggested that a mentoring role from experienced referees would be beneficial. Aside from the support provided within clubs at weekly training, it was proposed that once a new referee is assigned a match to referee they arrange, at their discretion, an experienced referee to attend and observe. This mentor would provide feedback at the end, as opposed to having any involvement during the match itself, which would be detrimental and undermine confidence.

The Committee also agreed that a Facebook group could be created for qualified referees so as to improve communication (**ACTION** – Communications Officer).

5. FINANCE

a. Bank of SaCKA

- Current position; affiliation / insurance fees

The Association was in a health financial state despite not yet receiving subs this year from Birmingham University or Castle. The Treasurer would follow-up with Birmingham Uni and the Chair with the Treasurer at Castle (**ACTION**).

6. SAFEGUARDING

a. CPO updates

An email had been sent out by the EKA with an updated Safeguarding Policy, asking for CPO details to be updated. The SaCKA Safeguarding Officer had not received this communication and would ask the Competitions Officer to forward it to him (**ACTION**).

The completion of DBS checks required further investigation to ensure that the Association was fully compliant. The Safeguarding Officer would look into this, including which DBS checking company to use (**ACTION**).

7. COMMUNICATIONS

- EKA Comms
The Secretary would respond to EKA communications, such as a recent request to complete a social media survey.

8. ANY OTHER BUSINESS

A recruitment process was needed for a Development Officer, as the Treasurer was covering this role on an interim basis.

9. Date of next meeting

March / April 2017